

## DELIVERING VALUE

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### NOTES & REMINDERS

- August 10th: Touch-a-Truck
- August 30th: Return Annual Survey
- September 1st: Maxwell St. Days
- September 2nd: Labor Day - Town Hall Closed
- September 21st: Trails Day

### ANNUAL PERFORMANCE SURVEY

Please complete the enclosed survey by August 30th. Return your survey to Town Hall or Recycling Center. Drop off, mail or fax 262/377-0308.

There are many reasons we are fortunate to live in the Town of Cedarburg. Town staff, directed by the Town Board, work diligently to maintain the specialness of our home. The members of our town board bring a diverse set of experiences and viewpoints, but we all agree on the importance of delivering value.

We have taken several steps to ensure value is maintained; here are some highlights:

- At the conclusion of 2012 our assessment and building inspection contracts expired. Administrator Jim Culotta created and solicited responses to a Request for Proposal allowing the Board to confirm cost and quality.
- As standard practice, purchases of machinery, equipment or services are presented with multiple bids.
- The Town's formula of business partnerships and user-supported programming, allows the Recreation program to function without direct taxpayer funding.
- Administrator Culotta and his team are improving the employee evaluation process to enhance professional development and compensation credibility.
- Contracted with Liturgical Publications Inc. to continue offering a printed newsletter at a great savings.
- We expended less than budgeted in 2012 and the town board directed the funds be used for two needed equipment purchases with the remainder added to our capital equipment fund. This will improve efficiency and increase flexibility.
- For the past three years we have increased our road maintenance budget. These expenditures are critical because the cost of falling behind is substantial.



**Joe Rintelman**  
Supervisor Seat 4

*Continued on page 5*

## HOW IS THE TOWN PERFORMING?

Each year, we ask residents to rate Town services and share opinions on a variety of issues. This feedback helps guide policy decisions and improve performance. This year's **Annual Performance Survey** can be found on pages 7 & 8 of this newsletter and also online (check the Town website or call Town Hall for details). We offer the survey in both paper and electronic forms so you can choose the method that's most convenient for you (one survey per person). If you complete the paper survey found in this newsletter, please return it to Town Hall or the Recycling Center during normal business hours by August 30th. The online survey must be taken by August 30th. Thank you for your input!

## NEWSLETTER: NEW LOOK, MORE NEWS, BIG SAVINGS

You may recall the Town has considered going to an electronic newsletter to save money. To ensure easy access for everyone, the Town Board recently decided to continue to mail the newsletter to ensure everyone has access to the newsletter. We have also found a new printer that can provide us a high quality newsletter at no cost, beginning with this issue.

There are a few changes to the newsletter. First, we will now produce three, 12-page newsletters every twelve months. As a result of this new arrangement, the Town will save \$10,000—\$15,000. Our printer is now responsible for selling ad space. There are more ads and the ad lay out will look similar to many church bulletins. It may take some getting use to but we feel it's a small price to pay for free printing. Also, we took this opportunity to update the newsletter design, at no cost to the Town. While a few things have changed, our goal for the Town Newsletter remains the same - to provide all residents with important information about their community.

For the foreseeable future, the Town will mail the newsletter, unless you choose to opt out. Those that opt out of receiving the newsletter by mail will be able to read it online at the Town website. Visit this website to opt out: <http://www.town.cedarburg.wi.us/newsletter-optout.cfm>. Lastly, please tell us what you think of the newsletter in the Annual Performance Survey.

## VILLAGE OF BAYSIDE RECYCLES CURBSIDE

Recyclables are collected curbside in most communities in our area. The reason why each community chose curbside collection probably varies. For the Village of Bayside, saving money and improving efficiency was the impetus. Prior to 2011, the Village collected recyclables by driving carts up the driveway of each home.

Bayside's new collection system uses an automated truck to pick up large collection carts that contained all recyclables (glass, paper, plastic, etc.) at the curb. After the first year under the new collection system, Bayside's recyclables increased by 179 tons. And because fewer recyclables are in the trash, the Village is saving money on landfill fees.

Please give us your input on recycling in the Annual Performance Survey.

## STAY CONNECTED

E-Notify 



## LITTLE LEAGUE SEASON ROUND-UP

The Town's self-supporting recreation program strives to meet the needs of area youth and fill other service gaps. This season, Cedarburg Little League had over 425 boys & girls on 35 softball and baseball teams.

Donations like the two new pitching machines (Craig Kasten) and concrete work for the hitting tunnel (Joel Alore) (tunnel donated by Burghardt Sporting Goods) make all the difference in being able to provide a better playing experience. Orthopaedic Hospital of Wisconsin made a very generous donation in exchange for park naming rights for the Town's ball fields at Five Corners. Below is an improvement plan for the fields.



This year, over \$32,000 was raised. The Town has raised over \$100,000 over the past four years. Parties interested in making donations should contact Eric at Town Hall at 377-4509.

Cedarburg Little League made history on July 8th when our first all-star team (below) took the field in a Little League International tournament.



Back [L-R]: Nick Daniels, David Willman, Michael Button, Craig Kennison, Chris Goetz, Jack Sprinkman. Front [L-R]: Nick Pautsch, Jasper Kashou, Evan Janecek, Jory Dorn, Tyler Taft, Zach McBride, Grey. Struve. Not pictured: Gabe Capelle



Registration is now open but will close on **August 9th!** A new division, **Pee Wee**, will be offered in 2013 for 4-5 year olds. Other divisions include:  
**High School: 6-7 yr. olds,**  
**College: 8-9 yr. olds,**  
**NFL: 10-11 yr. olds.**

Register at Town Hall by PDQ; the registration fee is \$35 for all participants.

The Town will continue its popular relationship with Concordia University, holding both a mini camp in the beginning of the season for all players. Championship games for all four divisions will be played at the end of the season on the Concordia turf field.

## DEEP WATER TONING/ PICKLE BALL

The fall deep water toning session runs from August 13th to December 19th; the cost is \$55 for 33 sessions. Registration is currently open at Town Hall. The one-hour classes are held on Tuesday/Thursday nights at the Cedarburg High School indoor pool. The program is open to all area residents.

The Town will also offer pickle ball this fall, holding the tennis-like game at Thorson elementary school, with the fall season running from September 10th to December 17th (registration is currently open at Town Hall). Visit the Town website for more on these activities.



# CHAIRMAN VALENTINE

## THANKS PUBLIC WORKS



As Town Chairman I usually get contacted when something has gone wrong, someone has a complaint or there is a special request to do -- or not do -- something. I accept that as part of the job and recognize contacting me on Town business takes some type of motivation.

Therefore, recognizing when there are virtually no contacts about the Town Public Works can go unnoticed. The Town of Cedarburg Public Works personnel are excellent. They have a high degree of skill, they have years and years of experience, they are dedicated to their job and they work hard. It is not an easy job. They are out there in the worst snowstorms, the hottest days and quickly respond to a wide variety of situations that occur.

Working more or less behind the scenes, they accomplish vital services needed by all of the Town residents and businesses. This is Wisconsin, so we can expect snow in Fall, Winter and Spring. We also have been accustomed to our roads being plowed, ice spots and the roads clear for travel. That does not just happen, it requires planning ahead, being prepared with the proper equipment, having routes planned and many times being up and at work at 3 AM. Sure there are a few mailboxes that pay the price, but this is seldom, if ever, as a result of actually hitting an mailbox with a snowplow. It is the heavy snow that is being plowed that hits the mailbox. Some snowplow speed is needed to maintain momentum and effectively move the snow.

The Public Works personnel also collect our trash. Have any of you watched your trash containers being picked up and emptied. WOW!!! Talk about skill and efficiency. Before our new truck we had two trucks, each with two-person crews working one day per week and three days with one truck and a two-person crew. Now only one person working only 4 days and saving the Town significant tax dollars. Problems? I have not had one complaint. Not one.

I could try to list the many, many duties and functions of our Public Works, but I know I probably will miss some as they complete the assigned tasks quietly and effectively. A few that I do recognize routinely are the road ditches, intersection site-lines for safety, road crack sealing, brush removal, tree trimming, park maintenance, ball field maintenance, equipment repair/maintenance, building maintenance, culvert replacement, road shoulder maintenance, mowing both road sides and parks-- the list goes on and on. This could not be done without good leadership and teamwork.

This is not to say the Town front office staff does not do great job. They do. However, they get seen a lot more at meetings and by direct interaction with Town residents and the public. Our front office staff is professional and very efficient, too.

The next time you see the Town Public Works personnel providing our vital Town services, stop by and say "Thanks" or just a friendly wave to recognize their contribution to making this a great place to live.

*Also, if you encounter the Town Public Works working on our roads, please slow down and "Give them a Brake."*

## HONEY BEE-KEEPING ALLOWED IN RESIDENTIAL DISTRICTS

In July, the Town Board passed an ordinance allowing the keeping of honey bees on residentially zoned properties with the issuance of a license from Town Hall. Applicants must submit a proposed site plan and a sworn statement that he/she has notified all owners/occupants of properties located within 500 feet.

Restrictions include: a maximum of 10 hives being no larger than 20 cubic feet each, located no closer than 25 feet from any property line & must be in the rear or side yard. Please note that any private restrictions, land covenants, or homeowners association and/or subdivision rules may supersede this Town ordinance. Prior to this ordinance, the keeping of bees was allowed only in agriculturally zoned areas or schools.

## RINTELMAN CONTINUED . . .

The proof that these steps and others are working is on our tax bills. The Town tax rate has not increased in recent years and any increase in the overall levy has been a result of increased valuation due to new development. We are living within our means.

The town board will always consider ideas that could increase value. One of those topics is recycling. Many question why this issue continues to surface. The answer is simple; it has the potential to enhance value. We know people recycle more with single-stream roadside pickup, and, our current system costs the Town money. Tipping fees, or landfill costs, are increasing substantially. Our current system incentivizes many to dispose of recyclables. The Town Board recognizes the popularity of our current recycling system, and changing may not be popular. However, increasing taxes is unpopular too. As a Town we will collectively need to make some value judgments in the future.

We are fortunate to live in a place with so many excellent amenities. The Town Board and Town Staff are committed to maintaining and enhancing our town's character while delivering value through high quality essential services.

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9am-2pm

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# DO I NEED A PERMIT?

Ever wonder if a permit was needed for a project you wanted to complete? A permit is not needed for the following: fence, roof reshingle if there's no rafter work, tennis court, kid's playset (but must be 10' from property line). A permit is needed if you want to alter, relocate, or install new any of the items listed below. Contact Building Inspector Roger Kison at (262) 375-1349 with questions.

 <p><b>Building Permits</b></p> <ul style="list-style-type: none"> <li>• Addition</li> <li>• Alteration</li> <li>• Skylight</li> <li>• Deck</li> <li>• Pool</li> <li>• Window &amp; siding replacement</li> <li>• Rafter/Truss modification</li> <li>• Foundation/Structural Work</li> <li>• Shed</li> <li>• Raze/Demo</li> <li>• Garage</li> </ul>	 <p><b>Plumbing Permits</b></p> <ul style="list-style-type: none"> <li>• Sink</li> <li>• Tub</li> <li>• Shower</li> <li>• Toilet</li> <li>• Drain</li> <li>• Dishwasher</li> <li>• Garbage disposal</li> <li>• Pump</li> <li>• Sprinkler</li> <li>• Water Meter</li> <li>• Water Heater</li> <li>• Well connection</li> </ul>	 <p><b>Electrical Permits</b></p> <ul style="list-style-type: none"> <li>• Fixture</li> <li>• Outlet</li> <li>• Switch</li> <li>• Fan</li> <li>• Hood</li> <li>• Washer</li> <li>• Dryer</li> <li>• Furnace</li> <li>• A/C</li> <li>• Electric Water Heater</li> <li>• Motor</li> </ul>	 <p><b>HVAC Permits</b></p> <ul style="list-style-type: none"> <li>• Heat Pump</li> <li>• Boiler</li> <li>• A/C</li> <li>• Geothermal</li> <li>• Forced Air</li> <li>• Radiant</li> </ul>	 <p><b>Right-of-Way</b></p> <ul style="list-style-type: none"> <li>• Replace or add culvert</li> <li>• Add driveway access</li> <li>• Any work in ditch other than mowing</li> <li>• Install signage</li> <li>• Close a street (i.e. block party)</li> </ul>
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# Town of CEDARBURG

## ANNUAL PERFORMANCE SURVEY 2013

Please take a minute to complete this brief survey!

The Town is dedicated to providing efficient and high quality services. This survey gives you an opportunity to provide anonymous feedback that will help us to better meet your needs and expectations. Please complete one survey per person.

1.) What is your gender? Male \_\_\_\_\_ Female \_\_\_\_\_

5.) On the map below, circle the numbered area in which you live.

2.) What is your age?

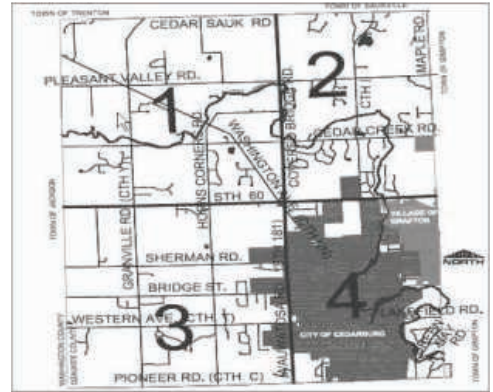
18-24 \_\_\_\_\_ 25-34 \_\_\_\_\_ 35-44 \_\_\_\_\_  
45-54 \_\_\_\_\_ 55-64 \_\_\_\_\_ 65-74 \_\_\_\_\_ 75+ \_\_\_\_\_

3.) How many children under the age of 18 live in your home?

0 \_\_\_\_\_ 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4+ \_\_\_\_\_

4.) How do you receive info on Town issues? Please check all that apply.

News Graphic _____	Journal Sentinel _____
Town Newsletter _____	Town website _____
Town e-Notify _____	Public meetings _____
Word of mouth _____	CedarburgTV _____



6.) How do you rate the following Town services? Please check one for each service listed.

	Excellent	Good	Fair	Poor	No Opinion
Trash Collection	_____	_____	_____	_____	_____
Recycling	_____	_____	_____	_____	_____
Road Maintenance	_____	_____	_____	_____	_____
Ditch Maintenance	_____	_____	_____	_____	_____
Snow/Ice Removal	_____	_____	_____	_____	_____
Recreation	_____	_____	_____	_____	_____
Park Maintenance	_____	_____	_____	_____	_____
Brush Chipping	_____	_____	_____	_____	_____
Building Inspections	_____	_____	_____	_____	_____
Constable	_____	_____	_____	_____	_____
Elections	_____	_____	_____	_____	_____
Property Assessment	_____	_____	_____	_____	_____
Other Town Hall Services	_____	_____	_____	_____	_____

Comment: \_\_\_\_\_

7.) In your opinion, what are the top five most important services the Town provides? Please rank them in order of importance, with one (1) being the most important and five (5) being the least.

#1: \_\_\_\_\_

#2: \_\_\_\_\_

#3: \_\_\_\_\_

#4: \_\_\_\_\_

#5: \_\_\_\_\_

**8.) Please rate the Town on the following:**

	Excellent	Good	Fair	Poor	No Opinion
Quality of info provided on policies/services	_____	_____	_____	_____	_____
Town website (user friendliness)	_____	_____	_____	_____	_____
E-Notify (content & timeliness)	_____	_____	_____	_____	_____
Town Newsletter	_____	_____	_____	_____	_____
Recreation Opportunities	_____	_____	_____	_____	_____
Welcoming citizen involvement	_____	_____	_____	_____	_____

**9.) Your property taxes go to several taxing jurisdictions besides the Town as broken down below. How do you rate the quality of services provided by each taxing jurisdiction? Please check only one for each.**

	Excellent	Good	Fair	Poor	No Opinion
Town of Cedarburg (17%)	_____	_____	_____	_____	_____
Ozaukee County (14%)	_____	_____	_____	_____	_____
School District (54%)	_____	_____	_____	_____	_____
Technical School/MATC (14%)	_____	_____	_____	_____	_____

**10.) How often do you use the following Town facilities? Please check only one for each facility listed.**

	Once A Week	Once A Month	Once A Year	Never
Recycling Center	_____	_____	_____	_____
Pleasant Valley Park & Trails	_____	_____	_____	_____
Krohn Park	_____	_____	_____	_____
Creeside Park	_____	_____	_____	_____
Cedar Creek Farms Canoe Launch	_____	_____	_____	_____
Hamilton Park	_____	_____	_____	_____
Orthopaedic Hospital of Wisconsin Fields (formerly Fields at Five Corners)	_____	_____	_____	_____

**11.) Which statement below best describes how you recycle?**

I bring my recyclables to the Town Recycling Center \_\_\_\_\_ I pay Veolia to collect my recyclables curbside \_\_\_\_\_  
 I recycle through other means, such as \_\_\_\_\_ I don't recycle \_\_\_\_\_

**12.) Hypothetically, would your family recycle the same or more if you could put recyclables into one container at the end of your driveway rather than sorting them at the Recycling Center? Yes \_\_\_\_\_ No \_\_\_\_\_**

**13.) Have you watched CedarburgTV, the Town's government access channel, in the past twelve months?**

Yes, I've watched CedarburgTV \_\_\_\_\_ No, I haven't watched CedarburgTV \_\_\_\_\_  
 If no, what would change your mind?: \_\_\_\_\_

**14.) What kind of information/programming would you like to see on CedarburgTV? Please check all that apply.**

Plan Commission meetings \_\_\_\_\_ Park & Recreation Committee meetings \_\_\_\_\_ Town history \_\_\_\_\_  
 Landmarks Commission meetings \_\_\_\_\_ Town services & policies \_\_\_\_\_ Other \_\_\_\_\_

**15.) How do you rate the speed of growth/development in the Town? Please check only one for each.**

	Too Slow	About Right	Too Fast
New homes	_____	_____	_____
New businesses (retail, restaurants, office, etc.)	_____	_____	_____

**16.) Ozaukee County Sheriff provides law enforcement in the Town. How safe do you feel in the following locations?**

	Very Safe	Somewhat Safe	Somewhat Unsafe	Very Unsafe
In your neighborhood:	_____	_____	_____	_____
In Town parks:	_____	_____	_____	_____
At Five Corners businesses:	_____	_____	_____	_____
If you feel unsafe, where & why?:	_____			

**17.) How likely or unlikely are you to recommend living in the Town to someone who asks?**

Very Likely \_\_\_\_\_ Somewhat Likely \_\_\_\_\_ Somewhat Unlikely \_\_\_\_\_ Very Unlikely \_\_\_\_\_ No Opinion \_\_\_\_\_

**18.) Comments are welcome.** \_\_\_\_\_

**Thank You For Completing This Survey! Please Return to Town Hall by August 30th.**



## TWO MOST COMMON RESIDENT COMPLAINTS

One of the great benefits to living in the Town of Cedarburg is the fact that its residents take great pride in the appearance of their property. I am very pleased to report that 2013 has been rather uneventful in terms of the caseload that I have taken on. This is a testament to the amount of responsibility that town residents take in seeing that the town is a great place to live, work and visit. Below, I have included two of the most common service requests that I receive. Please review the code and become familiar with it. It is important that neighbors continue to work with one another to resolve issues to satisfy town code and individual property owners concerns. I hope you have a great summer ahead and feel free to contact us at the Town Hall if you have any questions or concerns.

**§ 273-29. A. Burning** (1) It shall be unlawful to burn or bury solid waste and recyclables by residential and nonresidential sectors and at construction sites, except open burning shall be permitted of clean wood (defined as any wood that has not been chemically treated in any way) and paper products and diseased vegetation, such as but not limited to anthracnose, to control the spread of such vegetation.

**§ 246-4. Storage of automobiles restricted.** No disassembled, inoperable, unlicensed, junked or wrecked motor vehicles shall be stored unenclosed outside a building upon private property within the Town for a period exceeding five days unless it is in connection with an authorized automotive repair or storage business enterprise located in a properly zoned area maintained in such a manner as to not constitute a public nuisance.

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# PUBLIC WORKS NOTES

ADAM  
MONTICELLI  
DIRECTOR OF  
PUBLIC WORKS

## CULVERTS: A STORM WATER MANAGEMENT TOOL

One of the primary tools in storm water management involves installation and maintenance of culverts. Types of culverts include cross-culverts, driveway culverts, and temporary culverts.

Cross-culverts convey water from a ditch on one side of a road to a ditch, wetland, lake or stream on the other side of the road. These culverts are installed and maintained by the Town and are replaced if the culverts are damaged, undersized, or no longer functioning properly. If you think a cross culvert in your neighborhood might need replacing, please call Town Hall at 262-377-4509.

Driveway culverts are located in the ditch and under a driveway. These culverts are the responsibility of the property owner to maintain and replace if they are no longer functioning. Installation of a new culvert, lengthening, or replacement of an existing culvert requires a permit and inspection from the Town. For new home construction, this process must be completed before the Town will release the building permit. When a Town road is scheduled to be reconstructed or repaved, the Town Engineer will survey all the driveway culverts along that road. If a driveway culvert is undersized, deteriorated or not functioning properly, the Town will replace that culvert (at no cost to the property owner) prior to the roadwork.



If a property owner needs temporary access to another part of his/her property, a temporary culvert permit is required. This permit allows the owner to place a minimum 12 inch culvert in the flow line of a ditch, and place gravel over it to create a temporary access to the property. Once the owner no longer needs the access, the owner is responsible for removal of the gravel and culvert. The owner must also restore the ditch to its original condition. The property owner is required to do all the work or hire a contractor to install, remove, and restore the ditch to its original condition or better. The temporary culvert permit fee is \$125.00. If the temporary culvert is installed without a permit, the property owner could be subject to a fine equal to twice the permit fee.

## REFUSE CART REMINDERS

Moving to an automated collection system in 2011 has resulted in a tremendous improvement in our operational efficiency. Here are a few reminders to help us maximize the benefits of this system.



**Location, Location, Location:** End of driveway, no more than 10 feet from road, handle on house side, 3 feet between carts



**Timing:** Put out by 6:30 a.m. on scheduled collection day



**Number of Carts Allowed:** Up to 3 approved carts of any size



**Too Big For My Cart?:** Request special pickup through the online Resident Request Center <http://rrc.town.cedarburg.wi.us/> or call Town Hall at 262-377-4509



**If it's not inside the cart, it will not be collected.**



**Correct Placement:**  
Handle on house side &  
3 feet between carts



## WIS 60 CORRIDOR STUDY UPDATE

The Wisconsin Department of Transportation has done very little recently on the study. Earlier this year, the Town was successful in persuading the county's premier economic development organization, Ozaukee Economic Development (OED), to formally oppose the bypass options put forth by WisDOT.

In a statement, OED recommends WisDOT eliminate the bypass option because it would "negatively affect the local businesses" at Five Corners. Although the bypass options are still on the table, the state appears to have abandoned them as viable options. Next, the state will likely present detailed intersection options for the corridor.

The Town has learned the WIS 60 & Granville Road intersection has been added to the state's six year funding cycle. This means money has been set aside to improve this intersection within the next six years.

Check the Town's WIS 60 Corridor Study webpage to learn more.

## UPCOMING TOWN EVENTS

The 5th Annual Touch-a-Truck will be held on Saturday, **August 10th** from 1-3pm at Wayne's Drive-In. Public Works, Sheriff, and Cedarburg Fire Department vehicles & equipment will be available for kids to explore.

Our annual Trails Day event will be held on Saturday, **September 21st** at Pleasant Valley Park & Trails. This day will mark the opening of new mountain bike trails! More details to come soon.

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